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	1.1	1.2	1.3	1.4	1.5	1.6	1.7	1.8	1.9 a	1.9 b	1.9 d	1.9 e	1.9 f	1.9 g	1.9 h	1.9 j		1.10	2.2 c	2.4	2.5	2.6	3.1 a	3.1 b	3.1 c	3.1 d
1. Basic Operations and Concepts	D	D	I	I	I	D	D	I	D	D/S	D	D	D	D	S	I	I	D	D	D	D	I	I	D	I	
Identify main computer components...																										
Identify computer peripherals...																										
Demonstrate proper use of storage devices...																										
Understand and use computer terms...																										
Understand and use basic network terms...																										
Understand and use Windows operating system elements...																										
Use basic Internet terms...																										
Identify and use keyboard functions...																										
Turn computer on/off ...																										
Login with network account name.																										
Use mouse skills...																										
Launch and run various computer applications																										
Locate program menu bar and select menu item.																										
Quit various computer applications using the close button																										
Save and retrieve work to a student network directory.																										
Resize window using minimize/maximize button.																										
Insert and run CD-ROM software.																										
2. Social, Ethical and Human Issues																										
Understand and adhere to established district, school, classroom and computer lab policies																										
Demonstrate appropriate care and use of all technology systems equipment																										
Understand appropriate Internet communication social and safety issues...																										
Work cooperatively and collaboratively with others when using technology																										
Access and open a program																										
Open a new document by clicking on the New document icon																										
Enter text																										
Delete text using the delete or backspace keys.																										

